

**Position Title:** Sales Clerk

**Reports to:** Store Manager

**Location:** 603-3991 Quadra St, Victoria

**Liquor Plus** is looking for you! So, who are we? Liquor Plus is a family owned and operated organization on Vancouver Island. We operate with a passion for our products, and a commitment to our customers, and community.

If you're like us, you are interested in learning about the amazing offering of local beers, wines, and spirits, and engaging with customers to help them make great choices! Working for Liquor Plus is a great way to interact with your community, make new friends, and impress people with your wine knowledge!

### **We Provide:**

- Continual Learning & Development Opportunities
- Dynamic workplace & Awesome Coworkers
- Frequent Wine & Trade Tastings
- Team Member Discount at 8 locations
- PPE Footwear Allowance
- Competitive Compensation

### **Position Summary**

The Store Clerk position is responsible for providing the most positive service, creating attractive and creative displays, and constantly learning about featured products.

### **Key Responsibilities**

- Provides a high level of customer service by establishing contact, greeting customers and ensuring customer satisfaction
- Maintains a balanced float while on shift and counts cash drawer at end of shift, reporting and accounting for any discrepancies
- Initiates opportunities for additional sales
- Faces and displays merchandise
- Ensures products are scanning correctly and advises Management of any discrepancies
- Handles products and operates equipment adequately
- Demonstrates consistent growth in product knowledge and product changes

## **Other Related Duties**

- Cleans and maintains Store and equipment according to schedules
- Assists in receiving and storing products
- Attends seminars to increase product knowledge and service levels
- Participates in maintaining a prosperous and enjoyable work environment for all staff

## **We want our team members to have:**

- Previous cashier and customer service experience in a fast-paced environment, such as retail, hospitality, or food services
- Proficiency at solving problems efficiently and effectively
- Serving it Right Certification (must be at least 19 years of age)
- Availability to work weekends, weekdays, and evening shifts
- The ability to lift 25kg frequently

## **We want our team members to be:**

- Confident in their ability to learn about a wide variety of local and foreign products, with passion for the constantly evolving industry
- Delighted in interacting with the community, creating relationships with customers, and providing great service and recommendations
- Committed to working as a team to create a supportive and inviting environment welcoming to all patrons, and serving them in the most friendly and professional of manners
- Ready to apply their drive and creativity to building attractive and successful displays

## **Requirements:**

- Must be 19+ years of age
- Must have Serving it Right certification

If you are interested in the position, apply now, and tell us a bit about yourself!